Superior Court Case Management System (SC-CMS)

Project Update

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September 7, 2012

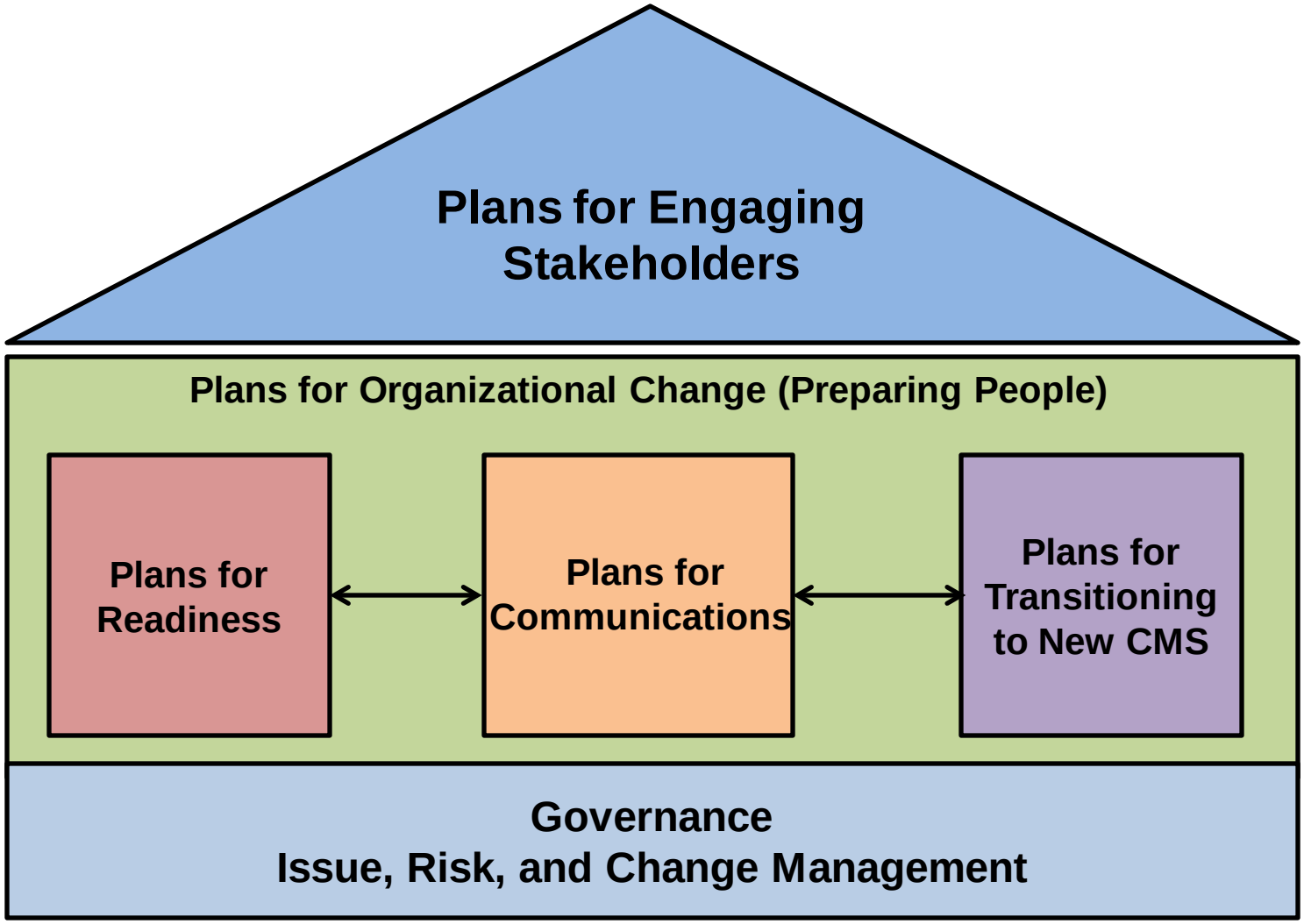
SC-CMS Project Status

- **Vendor Procurement**
  - ✓ RFP Published - June 22, 2012
  - ✓ Two RFP Amendments Published
  - ✓ Evaluation Guidelines Completed
  - ✓ Demonstration Scripts Finalized
  - ✓ Vendor Proposals Received – August 28, 2012
  - ✓ Administrative Review of Proposals Completed
  - ✓ Evaluation Training Completed
  - ▪ Evaluation of Written Proposals – In Progress

SC-CMS Project Status

- **Project Management Plans Drafted**
  - Governance Plan
    - ✓ Reviewed by Project Steering Committee
    - ✓ Defines Project Governance Model and Decision Making Process
  - Communications Management Plan
    - ✓ Approved by Project Sponsors
    - ✓ Identifies Project Stakeholder Groups

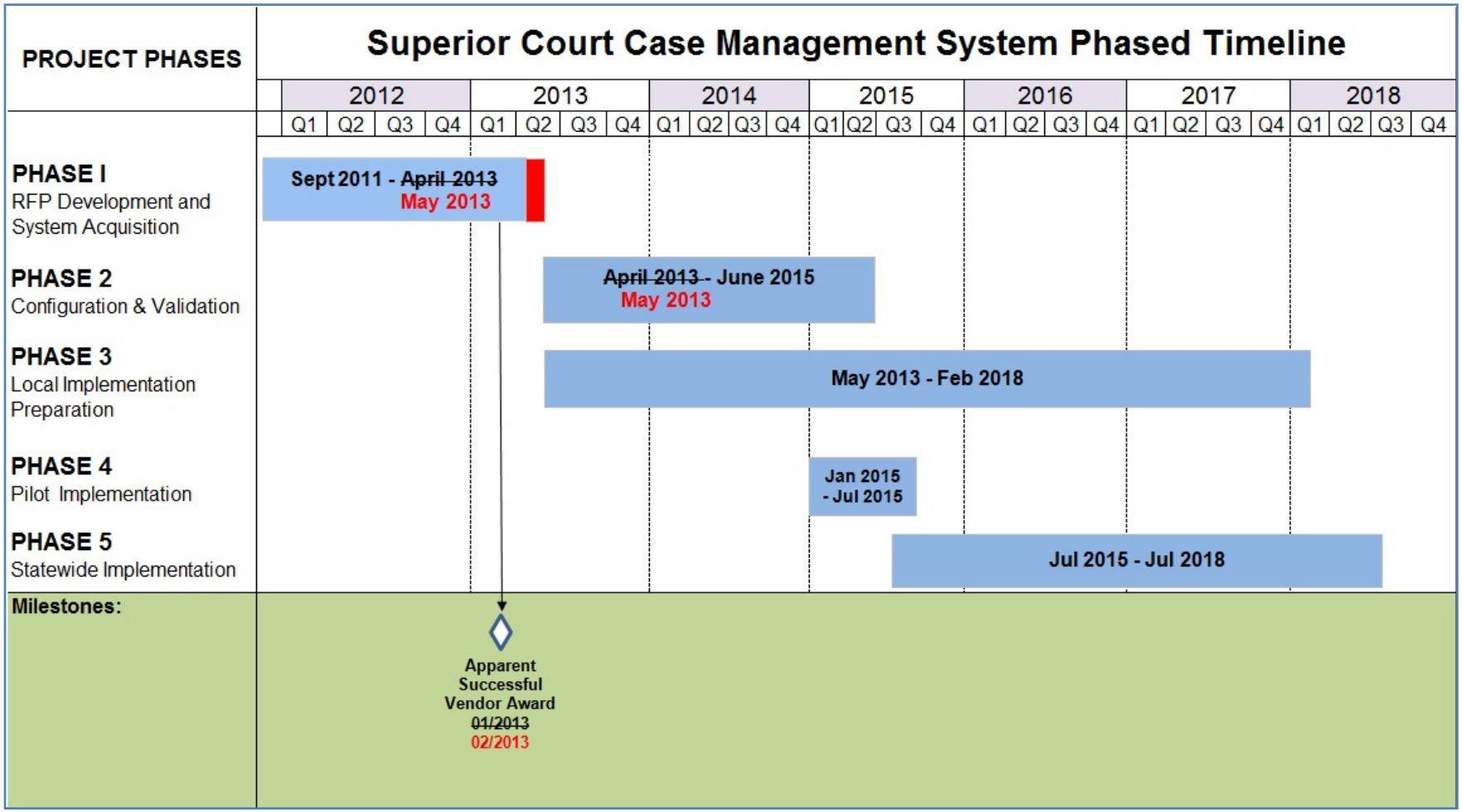
Why Project Plans?



SC-CMS Schedule Update

- **What**
  - Update Project Steering Committee's Recommendation to Award Apparent Successful Vendor from January 18, 2013 to February 22, 2013
- **Why**
  - Accommodate Proposed 2013 JISC Meeting Schedule
- **Impact**
  - Four weeks – Vendor begins on May 15, 2013

SC-CMS Project High Level Schedule



Active Project Risks

Total Project Risks		
Low Exposure	Medium Exposure	High Exposure
3	7	0

Significant Risks Status

Risk	Severity/Impact	Mitigation
None at this time		

Active Project Issues

Total Project Issues			
Active	Monitor	Deferred	Closed
1	0	0	1

Significant Issues Status

Issue	Category	Action
None at this time		

Phase 1 Next Steps

MILESTONE	DATE
✓JISC Approval to Release RFP	June 2012
✓Publish RFP	June 2012
✓Vendor Proposals Due	August 2012
Evaluate & Score Written Responses	September 2012
Steering Committee Confirms Top Ranked Vendors for Demos	September 2012
Complete Vendor Demos	October 2012
Steering Committee Confirms Top Ranked Vendors for Onsite Visits	October 2012
Complete Onsite Visits	December 2012
Steering Committee Makes Recommendations to JISC	February JISC Meeting
Notify Apparent Successful Vendor	February 2013
Complete Contract Negotiations	May 2013
Phase I Complete	May 2013